

**Harris United Methodist Foundation
Grant Application Form**

Applicant's Name _____
Organization _____

Please provide detailed information to help the Selection Committee understand your situation, needs and plans. If the space provided is not adequate, please use the reverse side or attach additional sheets.

DESCRIPTION AND OBJECTIVES

1. What is the need you wish to meet with the funds?

2. Briefly describe the project for which the grant is being requested.

3. What outcome do you hope to achieve through the use of this grant? (Please be as specific as possible).

4. If not included in the above, who are the people you plan to reach and serve? Who will benefit from the use of the funds?

5. What specific steps do you plan to take to achieve the outcome you desire?

6. What is the timeline required for you to begin and complete your project?

7. What is the amount of your request? _____

What is the total amount needed for your project? _____

Have you secured other funds needed for the project? On what factors are you depending to get these funds?

8. Please attach a copy of your project's budget, as well as your organization's budget for the current year.

9. Who will be accountable for the funds received?

Name	Position
------	----------

It is my understanding that if my organization received a grant from the Harris United Methodist Foundation, I will be expected to provide a written report after the project is completed, or before the end of the calendar year.

Signature of Applicant (authorized representative)

Date

RETURN OF COMPLETED APPLICATION: This application must be returned to Harris United Methodist Foundation, 20 South Vineyard Boulevard, Honolulu, Hawaii, 96813.

Harris United Methodist Foundation

Grant Evaluation Response

As a follow-up to your receiving a grant from the Foundation, we would appreciate your responding to the following:

1. Name of ministry, group or organization:
2. Grant amount and date received:
3. Were you successful in achieving your goal(s)? If yes, please provide a *brief* description of your accomplishment. If you were unable to achieve your goal(s), please provide a brief explanation. (Feel free to include any photos with this form.)

4. In the future, would you consider applying for another grant from the Foundation?

Thank you. Your responses will help the Foundation in fulfilling its fiduciary role at Harris United Methodist Church.

The Harris United Methodist Foundation